

**Report To:** County Council

**Date of Meeting:** 18 October 2016

**Lead Member / Officer:** Cllr Julian Thompson Hill, Lead Member for Finance, Corporate Plan & Performance  
Alan Smith, Head of service, Business Improvement & Modernisation

**Report Author:** Vicki Robarts - Strategic Planning Team Manager

**Title:** **Draft Annual Performance Report 2015/16**

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**1. What is the report about?**

1.1 The council is required to publish an annual report of its performance by 31 October each year. This report is about the council's draft Annual Performance Review for 2015/16.

**2. What is the reason for making this report?**

2.1 A decision is required to approve the draft 2015/16 Annual Performance Report, referred to hereafter as the draft Report.

2.2 The draft Report contains a narrative summary of progress for each corporate priority, highlighting key successes or challenges encountered during the year. It also summarises the performance of corporate projects, corporate risks, comparable indicators (National Strategic Indicators (NSIs), Performance Accountability Measures (PAMs)), and key findings from external regulators. In addition the Report contains summary information regarding work undertaken in relation to diversity and equality, the Welsh Language Standards as well as partnership and collaborative activity.

2.3 Appendix 4 of the draft Report is an extract from the Verto Performance Management System, featuring graphs to illustrate performance data in relation to the Corporate Plan and showing the trends in performance over time.

**3. What are the Recommendations?**

3.1 It is recommended that, subject to any agreed changes, Members approve the draft Report to enable translation and publication before 31 October 2016.

**4. Report details**

4.1 The Council's Corporate Plan 2012-17 sets the strategic direction for the council and its priorities for the five-year period. The detail about what the council intends to do

each year to help deliver these priorities is set out in annual service plans and the Corporate Plan Annual Delivery Document.

- 4.2 This draft Report provides a retrospective evaluation of the Council's success in delivering against these plans during 2015/16, and whether the Council has successfully fulfilled its obligation to make arrangements to secure continuous improvement.

**5. How does the decision contribute to the Corporate Priorities?**

- 5.1 The draft Report provides an evaluation of the Council's success in delivering against its corporate priorities.

**6. What will it cost and how will it affect other services?**

- 6.1 The only costs associated are those related to printing the draft Report to make it available in council reception areas, libraries, one stop shops, etc. This will be done in-house, with the costs being absorbed by Business Improvement & Modernisation.

**7. What are the main conclusions of the Well-being Impact Assessment? The completed Well-being Impact Assessment report can be downloaded from the [website](#) and should be attached as an appendix to the report**

- 7.1 A Well-being Impact Assessment is not required for this report. This draft Report provides a retrospective evaluation of the council's performance, and the decision to approve the report has no potential impact on the Well-being of local citizens. An Equality Impact Assessment was undertaken on the Corporate Plan and was presented to County Council when the plan was approved in October 2012.

**8. What consultations have been carried out with Scrutiny and others?**

- 8.1 The draft Report has been developed by the Strategic Planning Team, in consultation with other council services. The performance information contained within the document has been provided by services, and has been drawn from the Verto performance management system. Consultation has taken place with the Senior Leadership Team (SLT) and Cabinet prior to being submitted to County Council for approval.

**9. Chief Finance Officer Statement**

- 9.1 There are no significant financial implications arising from the draft Report and an overview of financial information and spending is included within the draft Report.

**10. What risks are there and is there anything we can do to reduce them?**

- 10.1 "The risk of a significantly negative report(s) from external regulators" is currently a risk identified on the Corporate Risk Register. Failure to publish the Annual Review by the 31 October deadline would be likely to result in statutory recommendations

from the Wales Audit Office, with significant implications for the reputation of the Council.

## **11. Power to make the Decision**

- 11.1 The Corporate Plan and the Annual Performance Report are key elements of the Wales Programme for Improvement (2010), which is underpinned by the statutory requirements of the Local Government Act 1999 and Local Government (Wales) Measure 2009.